

State of Washington

CENTRAL WASHINGTON UNIVERSITY

(name of institution)

Administrative Order No. 47

(1) I, Alfred J. Teeples, Chief of Campus Safety

Central Washington University (position)

(institution)

do promulgate and adopt at Kachess Room, SUB, Central Washington University (place)

the annexed rules relating to:

- Chapter 106-116 WAC Parking and Traffic Regulations
Chapter 106-160 WAC Admission and Registration Procedures

(2) ALTERNATIVE A. Use only for Adoption of Permanent Rules.

This action is taken pursuant to Notice No. WSR 81-18-050 filed with the code reviser on 8/31/81. Such rules shall take effect:

- X pursuant to RCW 28B.19.050(2) at a later date, such date being

(2) ALTERNATIVE B. Use only for Adoption of Emergency Rules.

I, find that an emergency exists and that the foregoing order is necessary for the preservation of the public health, safety, or general welfare and that observance of the requirements of notice and opportunity to present views on the proposed action would be contrary to public interest. A statement of the facts constituting such emergency is:

Such rules are therefore adopted as emergency rules to take effect upon filing with the code reviser.

(3) Pursuant to the requirements of WAC 1-13-040 that each order shall set forth an appropriate statement of state statutory authority (fill in statement (a), (b), or (c) as appropriate):

- X (a) This rule is promulgated pursuant to RCW 28B.19.050 and RCW 28B.35.120 and is intended to administratively implement that statute.
(b) This rule is promulgated pursuant to RCW which directs that the

(institution)

has authority to implement the provisions of

(name of act or RCW citation)

- (c) This rule is promulgated under the general rule-making authority of the

(institution)

as authorized in RCW

(4) The undersigned hereby declares that he has complied with the provisions of the Open Public Meetings Act (chapter 42.30 RCW), the Administrative Procedure Act (chapter 34.04 RCW) or the Higher Education Administrative Procedure Act (chapter 28B.19 RCW), as appropriate, and the State Register Act (chapter 34.08 RCW).

(5) This order after being first recorded in the order register of this institution is herewith transmitted to the Code Reviser for filing pursuant to chapter 28B.19 RCW and chapter 1-13 WAC.

APPROVED AND ADOPTED October 6 19 81

FILED

NOV 8 1981

By Alfred J. Teeples Chief of Campus Safety Title

CODE REVISER'S OFFICE

WSR 81-22-051

AMENDATORY SECTION (Amending Order 45, filed 8/14/80)

WAC 106-116-040 AUTHORITY OF CAMPUS SAFETY OFFICERS. Campus safety officers, duly appointed and sworn pursuant to RCW 28B.10.555 are peace officers of the state and have police powers as are vested in sheriffs and peace officers generally under the laws of ~~((the state of))~~ Washington State.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-201 PERMITTED PARKING AREAS. (1) University owned parking areas are marked with signs reading, "Parking by University Permit Only." Vehicles parked without valid parking permits will be ticketed from 7:30 a.m. to ~~((5:30))~~ 4:00 p.m. Monday through Friday, except:

~~((2))~~ ~~((Vehicles parked in the C-1 Pavilion parking area without a valid parking permit will be ticketed from 7:30 a.m. to 4:00 p.m. Monday through Friday.))~~
No parking permitted daily in C-1 lot from 4:00 a.m. to 5:00 a.m.

~~((3))~~ ~~((Vehicles parked in the C-2 Stadium parking area without a valid parking permit will be ticketed from 7:30 a.m. to 3:00 p.m. Monday through Friday.))~~

~~((4))~~ Enforcement shall be in effect twenty-four hours a day in the following parking areas:

- (a) Residence hall staff parking areas,
- (b) Buttons Apartments,
- (c) Limited time zones,
- (d) J Lot ~~(([]))~~,
- (e) Handicapped areas.

~~((5))~~ ~~((Vehicles parked in "B" Lot, Hertz Music Building parking area without a valid parking permit will be ticketed from 7:30 a.m. to 4:00 p.m. Monday through Friday.))~~

AMENDATORY SECTION (Amending Order 45, filed 8/14/80)

WAC 106-116-202 NO PARKING AREAS. Parking is permitted only in areas designated and marked for parking ~~((and))~~ in accordance with all signs posted in the designated parking area.

For example, prohibited areas include fire hydrants, fire lanes, yellow curb zones, crosswalks, driveways, service drives or any area not expressly permitted by sign or these regulations. Vehicles are not permitted to be parked on any undeveloped university property without the approval of the Chief of the Campus Safety Department. This section will be enforced twenty-four hours a day.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-203 SPECIFIC PARKING PROHIBITIONS. (1) Parking in areas and places normally used for moving traffic is a specific violation of these regulations.

(2) Parking in such a position with relation to other parked cars or marked parking spaces as to impede, restrict, or prevent free ingress or egress by other automobiles violates these regulations.

(3) Parking in areas marked for a special permit or clearly designated by signing for special use not available to the general public or regular permit holders is prohibited. Examples: Parking in a space marked ~~((Disability))~~ Handicapped Permits Only, ~~((or))~~ in spaces reserved for residence hall personnel or Health Center permit only.

- (4) Parking and/or driving on sidewalks adjacent to streets is prohibited.
- (5) Parking or driving on lawns or flower beds is prohibited.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-205 APARTMENT RESIDENTS. (1) Residents of Brooklane Village, Roy P. Wahl University Complex, Student Village Apartments, Getz Short Apartments and Buttons Apartments do not need parking permits to park in front of or immediately adjacent to their respective apartments but must register their vehicles with the university.

(2) (~~[[Apartment]]~~) Apartment residents may purchase a commuter parking permit.

(3) Residents of Student Village may park in Lots G-1 and G-2 without a permit.

(4) Only residents of Anderson Apartments who purchase a parking permit and obtain a special permit from the apartment manager may park in J Lot.

AMENDATORY SECTION (Amending Order 45, filed 8/14/80)

WAC 106-116-207 FACULTY-STAFF PARKING. Faculty and staff parking areas are posted with signs reading, "Faculty and Staff Parking Only." Student parking is not permitted in any designated faculty and staff parking area Monday through Friday from 7:30 a.m. to (~~5:30~~) 4:00 p.m.

AMENDATORY SECTION (Amending Order 45, filed 8/14/80)

WAC 106-116-211 SMALL CAR PARKING. Parking areas on campus posted for "Small Cars Only" shall be restricted to vehicles with a 100-inch wheelbase or less. (~~Example, Datsun--all models, Fiat--all models, Opel, Colt, Vega, Corvette, etc.--A list of vehicles with [a] 100-inch wheelbase or less is on file in the Campus Safety Department.~~)

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-214 MALL TRAFFIC. (1) Only service vehicles are permitted on pedestrian malls (~~(, and then only at speeds less than five miles per hour, and)~~) at times of very light pedestrian traffic. (~~(Only service vehicles are permitted to travel on the malls past the octagonal red "stop" signs.)~~)

(2) Vehicles on clear emergency business with warning equipment operating are an exception to the provisions of this paragraph. Examples: fire trucks, ambulances, police cars, and equipment for emergency repair.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-303 DISPLAY OF PERMITS(~~(--Vehicle--Motorcycle)~~). (1) Parking permits shall be displayed conspicuously on the right side (passenger side) rear bumper of the vehicle.

(2) Special permits must be displayed in the (~~matter~~) manner described at time of issuance.

(3) Motorcycle parking permits are to be placed in a conspicuous location on the front fork, handlebar, or fender of the motorcycle.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-304 DISABILITY PERMIT. Any university employee, student or visitor who can show physical disability may apply to the Handicapped Student Services Office for a ~~((disability))~~ handicapped parking permit. Certification by a physician may be required.

Disability permits issued by the state of Washington in all forms and disability permits issued by other state agencies or institutions shall be honored.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-305 SPECIAL PARKING PERMITS. Special parking permits are available from the Campus Safety Department or automatic ticket dispensers. These permits must be displayed in clear view on the dash of the vehicle, numbered side up, readable from outside the vehicle.

(1) A special permit is available when permitted vehicle is inoperative and replacement vehicle is being used.

(2) Permits are available for loading ~~((and-))~~ or unloading. The time limit is thirty minutes.

(3) Vendor permits are available for vendors conducting business on campus.

(4) Persons possessing a valid parking permit may purchase a second permit for the sum of ~~((2.00))~~ \$2.50 per quarter. Both vehicles may not be parked on campus simultaneously.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-306 TEMPORARY PARKING PERMITS. Temporary parking permits may be:

(1) Purchased on a daily basis from coin-operated dispensers in ~~((Lots-B, C-1-and-D))~~ lots where available.

(2) Purchased from the Cashier in Mitchell Hall ~~(([]))~~, on a weekly basis.

(3) Obtained through the Scheduling Center in the Samuelson Union Building or at the Conference Center, Courson Hall, for attendees of conferences, workshops, and meetings scheduled through ~~((that-office))~~ those offices.

(4) Valid only in areas not falling within prohibitions of WAC 106-116-202 and ~~((WAC))~~ 106-116-203.

AMENDATORY SECTION (Amending Order 45, filed 8/14/80)

WAC 106-116-311 PARKING FEE REFUNDS. (1) Application for parking permit fee refunds are to be made at the Campus Safety Department. The parking permit must be surrendered upon application for a refund.

(2) A full parking fee refund is obtainable only within the first seven calendar days of any academic quarter in which the permit is issued.

(3) Refunds are ~~((only))~~ permitted only under the following conditions:

(a) Student teaching, or other off-campus program ~~(([]-[]))~~;

(b) Withdrawal from the university ~~(([]))~~;

(c) Termination of employment ~~(([]-[]))~~.

~~((d))~~ (4) Refunds will not be made for daily permits.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-403 VISITOR PARKING PERMITS. Visitors may obtain parking permits ~~(([]))~~ from the automatic permit dispensers. ~~((The-Campus-Safety-Department-is-located-at-11th-and-D-Streets,-near-the-entrance-to-parking-area-"B",-An-automatic-Permit-dispensers-are-located-near-the-entrance-in-"B"-Lot,-"C-1-Lot-in-front-of-Nicholson-Pavilion,-and-"D"-Lot.))~~

Visitors on official business may obtain a courtesy permit from the Campus Safety Office, located at 11th and D Street near the entrance to "B" lot.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-404 VISITOR PARKING AREAS. Visitors, after obtaining a proper permit, may park in any university owned and designated parking area except Staff and Faculty reserved areas and "J" Lot (~~(, if a proper permit has been obtained)~~). They may park at any metered parking area, if meter fee is paid.

AMENDATORY SECTION (Amending Order 37, filed 1/13/78)

WAC 106-116-501 BASIC SPEED LIMIT. (~~((1))~~) The speed limit on the university (~~(campus is 20-MPH.)~~) owned streets shall be as posted except:
~~((2))~~ (1) The speed limit in the parking areas is 5 MPH.
~~((3))~~ (2) No person shall operate a motor vehicle on the campus at a speed greater than is reasonable and prudent for existing conditions.
~~((4))~~ (3) The speed limit (~~(for service vehicles)~~) on malls and service drives is 5 MPH.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-514 ELECTION TO FORFEIT OR CONTEST. The notice of infraction issued pursuant to WAC 106-116-513 of these regulations shall inform the alleged violator that he/she may elect (~~([to either]-[either-to])~~) either to forfeit the monetary penalty to the infraction(s) charged or to contest the matter(s) in the manner described by the court of the (~~(Justice of the Peace for Kittitas County, otherwise known as)~~) Judge of the Lower Kittitas County District Court.

(1) If the alleged violator chooses to forfeit the penalty, he/she may do so by paying the appropriate amount to (~~(the Justice of the Peace for)~~) Judge of the Lower Kittitas County District Court. Payment will be in cash, by certified check, or by money order. Such payment may also be made by mail. Such forfeiture shall constitute a waiver of a right to a hearing.

(2) If the alleged violator chooses to contest, he/she may do so by contacting the office of the (~~(Justice of the Peace for)~~) Judge of the Lower Kittitas County District Court in accordance with directions given on the infraction notice.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-515 PROCEDURE--COMPLAINT AND INFORMATION. (1) An infraction notice served in accordance with the provisions of WAC 106-116-513 of these regulations shall constitute the complaint or information against the person to whom delivered or mailed (~~(, the)~~). The person to whom the vehicle (~~(a)~~) permit was issued (~~(for the vehicle in which it was placed or to which it was attached)~~) shall be held liable, or if no permit (~~(for the vehicle)~~) has been issued, (~~([to])~~) the owner of the vehicle shall be held liable.

(2) The complaint or information may be amended at any time, either in writing delivered or mailed to the alleged violator or upon motion at trial in his presence, to include new charges of violations of these regulations.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-603 MONETARY PENALTY SCHEDULE FOR COURT.

Offense	Fine
(1) Improper display of permit.....	\$ 1.00
(2) Parking faculty-staff area.....	\$ 1.00
(3) Parking yellow stripe or curb.....	\$ 2.00
(4) Parking outside designated parking area.....	\$ 2.00
(5) Live parking area.....	\$ 2.00
(6) Obstructing traffic.....	\$ 2.00
(7) Double Parking.....	\$ 2.00
(8) Parking at improper angle or using more than one stall, or backing into parking stall.....	\$ 2.00
(9) Violation of the bicycle parking rules in WAC 106-116-901.....	\$ 1.00
(10) Reserved parking area.....	\$ 2.00
(11) No parking area.....	\$ 2.00
(12) Failure to remove keys from ignition.....	\$ 2.00
(13) Overtime parking.....	\$ 1.00
(14) Vehicle not registered.....	\$ 2.00
(15) Falsification of vehicle registration.....	\$ 5.00
(16) Using counterfeit, falsely made or altered permit.....	\$10.00
(17) Illegal use of permit.....	\$10.00
(18) No current permit.....	\$ 2.00
(19) Parking service drive.....	\$ 2.00
(20) Parking/driving sidewalks, malls.....	\$ 5.00
(21) Parking/driving lawns.....	\$10.00
(22) Parking fire lane.....	\$10.00
(23) Parking fire hydrant.....	\$10.00
(24) Driving, walking, leading, etc., certain animals on campus without permit (WAC 106-116-10401).....	\$10.00

(25) Other violations of the objectives of the CWU Parking and Traffic Regulations..... \$1.00 to \$10.00

~~(26)~~ (26) Parking in a space marked "~~(Disability)~~ Handicapped Permits Only".....\$10.00

(27) (a) When an infraction notice for offenses (1), (2), (9), and (13) is issued, any violator may, within one full business day of the issuance thereof present such notice to the District Court office in the Kittitas County Courthouse and therewith pay \$.75 and no additional fine or penalty shall be imposed for such violation.

(b) The Court Commissioner of the Lower Kittitas County District Court and authorized deputies, or during nonbusiness hours of said Court the office of the Sheriff of Kittitas County will accept payments made under this rule.

(c) This schedule of monetary penalties and provisions for their payment corresponds with rules laid down by the Lower Kittitas County District Court.

AMENDATORY SECTION (Amending Order 46, filed 3/23/81)

WAC 106-116-901 BICYCLE PARKING AND TRAFFIC REGULATIONS. (1) The primary aim of the bicycle control program is safety, and this aim will be achieved by keeping bicycles out of buildings, away from building exits, and parking them off paths and sidewalks. Bicycles must never be parked in stairwells, hallways, or any place which will be a safety hazard or hinder exit from buildings.

(2) Bicycles must be parked in racks. At times, rack space may not be available and parking near the racks is permitted provided the parked bicycles do not interfere with pedestrian traffic.

(3) The following specific regulations must be observed while operating bicycles on campus:

(a) Do not ride ~~(or park)~~ bicycles inside buildings at any time.

(b) Do not lean or park bicycles near or against windows.

(c) Pedestrians ~~(having)~~ have the right-of-way~~(is at)~~. At times and places of congested pedestrian traffic, the bicycle rider must walk the bicycle. A violation of this provision shall constitute a moving violation and shall be referred directly to the ~~(Court)~~ court of the ~~(Justice-of-the-Peace-for)~~ Judge of the Lower Kittitas County District Court.

(d) Bicyclists must observe the 5 MPH speed limits on malls and service drives.

(e) Bicyclists must ride in designated lanes where they exist.

(4) ~~((Impounding-for-illegal-parking))~~ Impoundment policy:

(a) Bicycles parked on paths, sidewalks, in buildings or near building exits may be impounded ~~((--Except))~~, except in areas adjacent to ~~(([resident]-[residence]))~~ residence halls, or as otherwise permitted and designated by the Director of Housing as bike storage rooms. Bicycles left over 72 hours may be impounded.

(b) Impounded bicycles will be stored in a location determined by the Chief of Campus Safety. Bicycles will be released at specific times and upon presentation of proof ~~(([of]-[of]))~~ of ownership. Owners of impounded bicycles, if identifiable, will be notified immediately upon impoundment and must reclaim the bicycle within seven days.

(c) Abandoned, lost or found bicycles that have been impounded shall be subject to sale in accordance with the laws of the State of Washington ~~((applicable to-such-sales-conducted-by-law-enforcement-authorities))~~.

REPEALER

The following section of the Washington Administrative Code is repealed:

WAC 106-160-006 FINANCES--TUITION REFUND SCHEDULE